



THE APPLICATION PROCESS

Undergraduate students must make formal application for admission to the Teacher Education Program. It is recommended that students apply at the beginning of the second semester of the sophomore year. Completed applications must be submitted in person to University Hall Suite 1160 no later than the second Monday in September or the fourth Monday in January. It is important that a student make the decision to apply for admission to the program as soon as possible. If application is made later than the end of the sophomore year, there may be some difficulty in completing the undergraduate degree in four years.

Applications are available at

http://cehs.montclair.edu/academic/cop/application_for_admission_2011-2012.pdf

Re-applications are available at [http://cehs.montclair.edu/academic/cop/UG Re-Application to Teacher Education.2011-2012.pdf](http://cehs.montclair.edu/academic/cop/UG_Re-Application_to_Teacher_Education.2011-2012.pdf)

P-3/K-5 Application Addendums are available at

<http://cehs.montclair.edu/academic/cop/pdfs/p3-k5-addendum.pdf>

The criteria for admission are:

1. The academic GPA requirement for admission to the Teacher Education Program at Montclair State University is a 2.75 (on a 4.0 scale and with no failing grades). Candidates with an overall and/or major grade point average that is .25 below the required minimum may be considered for admission through the Supplemental Admission Process. (see Steps for Admission to UG Teacher Education Program for all current program GPA requirements). In addition, applicants must have satisfied University "Basic Skills" requirements.
2. Successful completion of prerequisite courses. See Steps for Admission to UG Teacher Education Program for more information.
3. One recommendation letter from a MSU faculty member in major department or a faculty member from the CEHS. Transfer students may obtain a recommendation letter from their previous college.
4. Writing samples, one of which is a timed impromptu writing assignment.
5. A successful interview by a faculty committee with representatives from the College of Education and Human Services and the student's teaching field or major. The interviewers' assessment of the candidate will be made using the Portrait of a Teacher as a guide.
6. An audition or portfolio review is required of music and art students respectively. When a student is admitted to the program, advisors from the professional education sequence and the major will be assigned to help the student plan their sequence properly.

Please note that we look at a variety of factors when determining admission to the Teacher Education Program and we choose candidates who demonstrate the best potential in all areas. Meeting the minimum requirements does not guarantee acceptance into the Teacher Education Program. Further information regarding the process of admission to the Teacher Education Program can be obtained at the Teacher Education Admissions & Retention Office, University Hall, Suite 1160



and at the Center of Pedagogy Blackboard community.

There are five (5) possible outcomes of the application process:

Not Eligible

Based on careful review of the student's written application prior to the interview, the criteria for admission to the Teacher Education Program have not been met and the student is not accepted into the program. Students may re-apply the following semester if they successfully meet the conditions for acceptance at that time.

Not Accepted

Based on careful review of the student's application, the criteria for admission to the Teacher Education Program have not been met and the student is not accepted into the Program. In most cases students are permitted to re-apply in a subsequent semester.

Supplemental Status

Students whose overall and/or major grade point average that is .25 below the required minimum may be considered for admission through the Supplemental Application process. See the Teacher Education Admissions & Retention Department for information and the application.

Provisional Acceptance

Provisional acceptance requires satisfying the conditions identified within a period of two successive semesters or else a student may be withdrawn from the program.

Full Acceptance

Full acceptance into the Teacher Education Program is required before applying to do Fieldwork/Clinical I.