

Essex County Rape Care Center Intern

SITE NAME: Family Service League/ Essex County Rape Care Center (ECRCC)

LOCATION: Montclair, NJ

CONTACT PERSON: Wally Weikart or Ursula Leibowitz

CONTACT INFORMATION: 973-746-0800

AGENCY DESCRIPTION: The Essex County Rape Care Center is the State of New Jersey's "designated" rape care center for Essex County. The Center has two goals: (1) to provide direct services to survivors of sexual violence and their families; and (2) to work to prevent sexual violence.

We achieve these goals through four services:

- (1) A 24-hour, free and confidential Hotline;
- (2) Crisis services for survivors and their families;
- (3) Educational programs and training for youth and professionals; and
- (4) Free, unlimited counseling at Family Service League.

JOB DESCRIPTION:

Under the supervision of ECRCC the intern will be responsible for completing the following tasks:

- Answering incoming calls and taking phone messages
- Assisting in outreach presentations
- Manning informational tables at health fairs and similar events
- Research, as needed
- Completion of PowerPoint presentation for ECRCC use
- Contact social service agencies
- Data entry
- Completion of community resource manual