

Social Service Assistant

SITE NAME: The Oak Health Care Center at Crane's Mill

LOCATION: West Caldwell, NJ

CONTACT PERSON: Nelly Koetzner, Social Service Director

CONTACT INFORMATION: 973-276-3075

AGENCY DESCRIPTION: Crane's Mill is retirement community for active seniors as well as seniors requiring assisted living arrangements.

JOB DESCRIPTION: Training will be provided for all the job tasks listed below

Job tasks include:

- intake and assessment
- facilitator of support group
- counseling
- follow-up work with residents and their families
- visiting with residents
- shadowing and assisting the social service director

HOURS: 30-35 hours a week